

Fox Hill Preschool – COVID-19 Safety Procedures – November 2020

1. Hygiene

- a. All students and teachers will wash hands with soap and water regularly, including: at home before coming to school, upon arrival at school, before and after eating, after playing outside, and other times periodically.
- b. Students will be educated in proper handwashing and be supervised while washing hands.
- c. In addition to regular washing with soap and water, teachers and students may periodically wash hands with hand sanitizer.
- d. Water fountains will not be used. Students will bring their own water bottles.
- e. Diapering hygiene procedures will be followed where applicable.

2. Illness

- a. If your child exhibits ANY of these symptoms, keep him/her home:
 1. Temperature 100.4 or higher
 2. Cough
 3. Shortness of breath
 4. Difficulty breathing
 5. Sore throat
 6. Runny nose/congestion
 7. Chills
 8. New lack of smell or taste
 9. Muscle pain
 10. Nausea or vomiting
 11. Headache
 12. Diarrhea
- b. A child who has any of the symptoms listed above must remain at home until there has been appropriate medical care. Your pediatrician will need to approve your child's return to school in writing, and you must submit the written doctor's note to your teachers and the Preschool Director via email prior to your student returning to school.
- c. Children who get sick during the day will be isolated until they are picked up by a parent.
- d. A staff member who has any of the symptoms listed above must remain at home until they have received written doctor's note indicating that they may return to work.
- e. Parents of children with underlying health conditions such as asthma should discuss with their child's doctor whether it is safe for them to participate, and notify teachers of the underlying health condition.

3. Masks

- a. Children will be required to wear a facemask at all times, indoors and outdoors, except during lunch time and designated mask break times of 10 minutes or less.
- b. Teachers and any other adults present will be required to wear a facemask at all times.

4. Social Distancing

- a. Teachers and essential educational support workers will be the only adults present. We will not have parent volunteers or guest visitors.
- b. Students will stay with the same classroom and teachers throughout the day. Toys and other objects will not be shared between classrooms.

5. Drop-Off & Pick-Up

- a. Parents will stay in the vehicle and drop off children using usual curbside drop off procedures.
- b. Teachers will ask each parent verbally whether their child has any symptoms of illness.
- c. Before the parent leaves, Teachers will take the temperature of each child using an infrared thermometer and visually inspect the child for symptoms, before indicating that the parent may leave. Teachers will wear gloves while taking temperatures.
- d. If a child has to be sent home due to a temperature or other symptoms, then any children who carpooled to school with that child will also be sent home.
- e. All students and teachers will wash hands with soap and water upon arrival to school.
- f. Students will not bring toys or other objects from home (except lunch boxes, water bottles, and clothing).

6. Sanitation

- a. Teachers will disinfect frequently touched surfaces with Clorox wipes at the end of each day. Tables will be wiped with Clorox wipes before and after lunch, and children will be kept away from tables until the surface dries.
- b. Teachers will disinfect toys and other objects at the end of each day. Toys that cannot be cleaned and sanitized should not be used. Toys that a child places in their mouth will be separated immediately to be sanitized.

7. Response to Positive COVID-19 Cases

- a. Students and staff will comply with all Public Health guidance regarding recommended quarantining.
- b. If a staff member or student tests positive for COVID-19 they will inform the Preschool immediately and stay home from school until they have a written doctor's note indicating that it is safe for them to return.
- c. If a staff member or student has had close contact with an infected person, they will stay home from school for 14 days, and submit a written doctor's note indicating that it is safe for them to return. (Close contact with an infected person is defined as having been within 6 feet for more than 15 minutes or a total of 15 minutes in 24 hours, of someone with a positive COVID test, including the 48 hours prior to the collection of the test sample or the onset of symptoms.)
- d. If someone living in the same household as a staff member or student has had close contact with an infected person and needs to be quarantined for 14 days, then the student or staff member will also stay home from school for 14 days, and submit a written doctor's note indicating that it is safe for them to return.
- e. If a staff member or student has traveled to a state on the PA Health Department's list of states with high amounts of COVID-19, they will inform the Preschool and stay home from school for 14 days, or until they have a written doctor's note indicating that it is safe for them to return. (www.health.pa.gov/topics/disease/coronavirus/Pages/Travelers.aspx)
- f. If a student or staff member tests positive for COVID-19, the preschool will close for one or more days in order for the building to be sanitized by a professional cleaning service.
- g. We will maintain attendance records in order to comply with contact tracing in the event of a possible COVID-19 exposure.
- h. The preschool will communicate with all staff and families regarding possible COVID-19 exposure as recommended by the Pennsylvania or Allegheny County Health Departments, while maintaining the privacy and confidentiality of those affected.